



MEETING AGENDA
September 23, 2025
4 p.m.

1. **Call to Order** and accept proof of publication of notice of meeting.
2. **Approve Minutes** of the meeting held on August 26, 2025.
3. **Open Forum/Public Comment:** The Health Facilities Authority allows any person to speak regarding agenda items other than ministerial or information only matters. Speakers must complete the speaking request form prior to the start of the meeting. Each speaker or group representative is limited to three (3) minutes of speaking time. Speakers shall refrain from abusive or profane remarks, disruptive outbursts, protests, or other conduct which interferes with the orderly conduct of the meeting.
4. **Operations:**
 - a. Election of Officers for fiscal year 2026; adopt Resolution 2025-02 designating the officers elected.
 - b. Authority Goals and Objectives, performance measures and Standard pursuant to Section 189.0694 Florida Statutes for Fiscal year 2026

Routine Authority Business:

- a. NAHEFFA Fall Conference Minneapolis, Minnesota (Mall of America) October 5-8, 2025

Next Scheduled Meeting of the Authority: November 18, 2025

**ESCAMBIA COUNTY HEALTH FACILITIES AUTHORITY
MEETING MINUTES
August 26, 2025**

Members in Attendance: **Gene Franklin
Jean Tucker
Keith Bullock
Susan Ashby**

Others Present: **Virginia Yeagle, Administrator, CPA
Michael Stebbins, General Counsel**

1. Call to order and accept proof of publication of notice of meeting.

Chairman Franklin called the meeting to order at 4:04 pm. The Board members in attendance were Ms. Susan Ashby, Mr. Bullock and Ms. Jean Tucker. Also in attendance was Virginia Yeagle, Administrator and Michael Stebbins, General Counsel. Board member Mr. Jim Hall was unable to attend.

Notice of the meeting was published in the BCC weekly meeting notice in the Escambia Sun Press, on the Authority's website, and a meeting notice was posted on the front door at the Authority's office.

2. Approve Minutes of the meeting held on June 24, 2025.

Motion was made by Ms. Ashby and seconded by Ms. Tucker to approve the minutes. Motion passed unanimously.

3. Open Forum/Public Comment: - None

4. Financial Matters:

a. Report on Operations for the period April 1 to June 30, 2025 .

Ms. Yeagle presented the Report on Operations for the third quarter of the fiscal year ending 6-30-25. The report included Account balances for the cash account for each month in the quarter, all activity in the bank accounts for the quarter, a schedule of maturities for the investments held at Regions and fair market value of investments held in the Regions Account compared to last quarter. Ms. Yeagle noted that as those securities mature, Ms. Yeagle will look to replace them with certificate of deposits to diversify the portfolio holdings. Motion made by Mr. Bullock and seconded by Ms. Ashby to approve the Report on Operations. Motion passed unanimously.

b. Adopt Budget for FY 2026; adopt Resolution 2025-01 approving the FY 2026 budget matters.

Ms. Yeagle presented the budget for FY 2026. Ms. Yeagle stated that projected revenue reflects anticipated bonds fees and investment revenues reflect expected rates on investments held at Regions and the state investment pool. Anticipated increase in expenses include increase professional fees for administrator, a schedule rent increase, increase in utility costs. The budget includes a budget decrease in the travel due to the spring conference being held in Pensacola in Spring of 2026. After discussion, motion was made by Mr. Bullock, second by Ms. Ashby to approve the resolution. Motion passed unanimously.

c. Grant funding opportunities

Ms. Yeagle discussed the need by a local not for profit organization g for funding to expand their day center. Funding had been expected from the State of Florida but it was vetoed by the Governor. The amount needed for the project is higher than the budgeted amount for charitable grants. Ms. Yeagle requested Board input as to whether to approach the organization about a possible grant. The Board discussed the need for the project, the history of granting above the annual grant allocation and the organization's dependence on government funding. After discussion, the Board instructed Ms. Yeagle to inquire of the organization and report back to the Board.

5. Operations:

a. Approval of administrator's contract for the three year term ending December 31, 2027.

Mr. Stebbins, general counsel, reviewed the discussion held in June 2025 by the Board in extending the administrator's contract. Mr. Stebbins presented the "Third Amendment to the Contract for Professional Services" between the Authority and Ms. Yeagle. The amendment reflects an increase in monthly compensation and an annual increase of 4%. The other contract provisions would remain the same. Mr. Stebbins noted the 4% annual increase would be based on the compensation owed as of August 31 of each year of the extension period. Motion was made by Ms. Ashby, seconded by Ms. Tucker to approve the Third amendment and authorize Board Chair to sign the amendment. Motion passed unanimously.

Routine Authority Business:

a. Board Training

Ms. Yeagle discussed the webinar held by NAHEFFA on July 30, 2025 regarding the new federal government budget bill passed in July 2025. The legislation known as "One Big Beautiful Bill" (OBBA) sets forth tax legislation for 2026 and beyond. NAHEFFA has worked diligently to keep tax exempt financing as part of the budget legislation. The webinar discussed the new legislation and how tax exempt financing continues to play an important role in the budgetary landscape. However, the webinar also addressed continued concerns that future federal tax legislation may look to eliminate or modify tax exempt financing as a revenue raiser. The presented discussed the political climate around this issue and the actions being taken by NAHEFFA, GFOA, NASBO to defend the need for tax exempt financing. Ms. Ashby and Ms. Tucker attended the webinar as well.

NOT FINAL UNTIL APPROVED

The Authority's goals and objectives for the 2025 fiscal year require 1 hour of training for each board member. For board members who have not yet achieved their training, Mr. Stebbins suggested webinars offered by League of Cities or GFOA. Board members have until September 30, 2025 to obtain this training.

**b. NAHEFFA Fall Conference Minneapolis, Minnesota (Mall of America) October 5-8, 2025
Approve travel budget**

Ms. Yeagle presented the travel budget for attending the Fall 2025 NAHEFFA conference. Ms. Yeagle and Mr. Stebbins will be attending the conference on behalf of the Authority. Motion was made by Ms. Ashby and seconded by Ms. Tucker to approve the motion. Motion passed unanimously

Meeting adjourned at 4:40 pm

Next Scheduled Meeting of the Authority – September 23, 2025

RESOLUTION 2025-02

ELECTION OF OFFICERS

BE IT RESOLVED BY THE ESCAMBIA COUNTY HEALTH FACILITIES AUTHORITY:

Section 1. It is the practice of the Authority to elect officers annually, and the terms of those currently holding office will expire on September 30, 2025 or when their successors have been elected, qualified and take office.

Section 2. In public meeting on this 23rd day of September, 2025 the Authority officially takes action to designate and elect the following members to hold the offices of Chairman, Vice Chairman, Secretary, and Assistant Secretary for the term designated herein:

Chairman	Arthur J. Hall, Jr.
Vice Chairman	Jean W. Tucker
Secretary	Susan Ashby
Assistant Secretary	J.H Keith Bullock

Section 3. The above designated officers shall each hold their respective offices for a period of one year commencing October 1, 2025 and terminating on September 30, 2026, or until their successors are elected and have qualified. The officers shall perform the duties and responsibilities of their respective offices as set forth in the Authority's bylaws, or as may be established from time to time as a policy or procedure of the Authority.

Section 4. This resolution shall take effect upon its adoption.

DULY ADOPTED this 23rd day of September, 2025.

ESCAMBIA COUNTY HEALTH FACILITIES
AUTHORITY

[SEAL]

By: _____
Chairman

ATTEST:

Secretary